

Kristin M. Turner, MSW, LCSW, LAC
716 Adams Street
New Orleans, LA 70118
504.571.9910

APPOINTMENT/FINANCIAL POLICY

When engaging in counseling services, continuity is vital to success. Frequent cancellations or failing to schedule appointments can lead to delays between therapy sessions that may impede progress. As a mental/behavioral health service provider, I try to assist in finding suitable times for us to meet for sessions. Our progress is a joint effort; therefore, your cooperation in keeping appointments is critical to your success. I have outlined my attendance and financial policies below.

1. To schedule appointments, please call or text 504-571-9910.
2. I require a minimum of 24 hours' notice for changes or cancellations of appointments. If you do not cancel within 24 hours' notice, the full appointment fee of \$100 will be due.
3. If late to a session, the session will still end at the scheduled time.
4. Health/Medical insurance claims will be paid to Kristin M Turner, LCSW, LAC. Applicable client information will be shared for this purpose.
5. Records of treatment may be shared with insurance company as necessary to process claims and/or audit.
6. It is understood that client will be responsible for payment if insurance company declines payment. It is my responsibility to check coverage and copayment prior to treatment. If any discrepancy should arise we will work towards an agreement and pay the agreed upon rate.

I have read and understand the above, have had an opportunity to ask questions about this information. I understand that I have the right to ask questions of my service provider about the above information at any time.

Signature of client

Date

Signature of clinician

Date